



# MAKHUDUTHAMAGA LOCAL MUNICIPALITY

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned positions:

## Department: Community Services

### Superintendent (Traffic/Law Enforcement)

**Basic salary: R180 224.88 per annum (excl benefits)**

**Minimum requirements:** • A Grade 12 • A Traffic diploma/Examiner of Driver's Licence diploma • Additional qualifications in Traffic Management would be an added advantage • A Code C1 driver's licence • No criminal record • A minimum of 5 years' experience in a traffic environment • Mental and physical fitness • The ability to work shifts and travel after hours • Report-writing, investigative and communication skills • Registration as a Traffic Officer.

**Key performance areas:** • Supervise traffic officers • Lead the day-to-day working force • Draft the day-to-day duty roster • Execute warrants of arrest • Manage the court roll • Conduct roadworthiness tests • Ensure that testing equipment is kept in good order • Facilitate by-law enforcement and social crime prevention • Participate in joint planning meetings with other stakeholders such as SAPS, Provincial Traffic, etc.

Interviewed candidates will be subjected to security/criminal check (vetting).

### Environmental Health Inspector

**Basic salary: R228 224.36 per annum (excl benefits)**

**Minimum requirements:** • A National Diploma/degree in Environmental Health • A minimum of 3 years' experience in a health and safety environment, preferably in Local Government • Eligibility for registration as a certified Environmental Health Practitioner/Inspector will be advantageous • A valid Code B driver's licence.

**Key performance areas:** • Conduct health education • Enforce health policies by examining facilities to ensure that they maintain sanitary standards as set by the regulating authority • Monitor exhumations • Investigate outbreaks of infectious diseases and complaints from the public • Advise on health and health issues • Monitor and eliminate illegal waste water discharge • Provide information and referrals with regard to emerging diseases.

### Landfill Operator

**Basic salary: R97 524.41 per annum**

**Minimum requirements:** • A diploma/degree in Environmental Studies (Health, Science or Management) • A minimum of 2 years' experience in waste management.

**Key performance areas:** • Ensure that the landfill site operates in accordance with conditions and legislation • Screen incoming waste • Prepare and submit monthly reports to SAWS • Weigh vehicles entering the site and collect dumping fees • Schedule work and assign personnel to specific duties • Direct incoming vehicles to dumping area.

### Waste Collection Driver (Code 14)

**Basic salary: R97 524.41 per annum**

**Minimum requirements:** • A Grade 12 • A Code 14 licence • 4 years' traceable experience in truck driving.

**Key performance areas:** • Operate the refuse removal truck • Collect waste from buildings, businesses and other facilities as per schedule • Dispose waste at a permitted site • Maintain daily records of pick-ups • Clean truck(s) as scheduled/required.

## Department: Economic Planning & Development

### IDP Officer

**Basic salary: R180 224.88 per annum (excl benefits)**

**Requirements:** • A 3-year National Diploma/degree in the development field or Research • 1-3 years' relevant experience in IDP/PMS • Knowledge of development-related legislation • An understanding of research methodologies and strategic planning • Computer literacy.

**Key performance areas:** • Conduct comprehensive research through data capturing from key stakeholders (such as community, business, NGOs, Ward Committees, Councillors) to determine service delivery gaps and backlogs within the Municipality • Develop an IDP process plan to facilitate the Integrated Development Planning and Budgeting process • Align the municipal budget with IDP, as required by legislative mandates (Municipal Systems Act and MFMA) • Facilitate the development of an Implementation Plan (SDBIP) to cultivate implementation of Annual Service Delivery Targets to respond to IDP priorities and objectives intent • Establish and implement a Public Participation model to infuse public interest and requirements in the planning process.

**These positions are based in Jane Furse.**

**Benefits include:** Cell phone, travel/car allowance (where applicable) and employer's contribution to medical aid and pension.

**Makhuduthamaga Local Municipality is an equal opportunity and affirmative action employer.**

**Enquiries:** Corporate Services Department: HRM, Mr CT Thobejane, tel. (013) 265-8619 or Mr MJ Radingoana, tel. (013) 265-8616 (Switchboard: Tel. (013) 265-8600)

To apply, please forward a signed cover/application letter specifying the position applied for, accompanied by a detailed CV, originally certified copies (not older than 3 months) of academic qualifications, and copy of Identity Document and driver's licence (where applicable). No faxed, e-mailed or Z83 applications will be accepted. Failure to comply with the above request will result in your application not being considered.

**Please forward applications to the Municipal Manager, Makhuduthamaga Local Municipality, Private Bag X434, Jane Furse 1085 OR hand deliver at the municipal reception at Stand No 1, Groblersdal Road, Jane Furse 1085.**

Canvassing for appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

**Closing date:** 7 March 2014 at 16:30

Correspondence will only be entered into with short-listed candidates. If you do not receive notification regarding your application within one month of the closing date, please accept that your application was unsuccessful. The Municipality reserves the right not to make any appointment.

**Mr ME Moropa - Municipal Manager**